

**CAMRA RICHMOND & HOUNSLOW BRANCH ANNUAL GENERAL MINUTES
9 SEPTEMBER 2021**

Annual General Meeting - Date, Location, Participants, Apologies for Absence, Start/Close Times

Date: 9 September 2021

Start Time: 20:00

Location: The Cabbage Patch, 67 London Road, Twickenham. TW1 3SJ

Participants

Bob Gordon (BG) (DW)

Geoff Strawbridge (GS)

CAMRA London
Regional Director

Roy Tunstall (RT)

CAMRA London
Regional Secretary

Charles Owens (CO) Trevor Dawson (TD)

Andy Pirson (AP) Robin Moore (RM)

John Lisle (JL) Andrew Bell-Wright (AB-W)

John Austin (JA) Damian Smeaton (DS)

Richard Northmore (RN) Brian Betts (BS)

Iain Sutherland (IS) Danny Walsh (late arrival)

George Gimber (GG)

**Apologies for
Absence**

Gisela White Sarah Bell-Wright

Roy Hurry (RH)

Cathy Almond

Close time: 22:39

Continued

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<u>AGENDA</u>	Action
<p>(All Agenda Items to be followed by 'Matters Arising' where appropriate)</p> <ol style="list-style-type: none"> 1. Chairman's Welcome Address & 'Apologies for Absence' 2. Minutes of the Last Meeting, held on 30 April 2019 3. Chairman's Report (<i>Bob Gordon</i>) 4. Secretary's Report (<i>Roy Hurry</i>) 5. Membership Secretary's Report (<i>Bob Gordon</i>) 6. Treasurer's Report (<i>Andy Pirson</i>) and Approval of Accounts 7. Appointment of Examiner(s) of Accounts 8. Nominations for and election of Committee (maximum 9 persons), including: <ul style="list-style-type: none"> <u>Chairman</u> - incumbent Bob Gordon is willing to continue <u>Secretary</u> - incumbent Roy Hurry is willing to continue. <u>Treasurer</u> - incumbent Andy Pirson is willing to continue <u>Membership Secretary</u> - incumbent Bob Gordon is in post on a temporary basis <u>Other</u> Branch Committee Members (maximum 5) 9. Any Other Business (none notified in advance of the Meeting) <p>1. Chairman's Welcome Address and 'Apologies for Absence'</p> <p>BG opened the meeting and welcomed those present.</p> <p>Apologies for absence were collected as above.</p> <p>2. Minutes of the Last Meeting, held on 30 April 2019</p> <p>The minutes of the last Annual General Meeting held at The Cabbage Patch, Twickenham on 30 April 2019 were tabled and accepted. Due to the passage of time these were no longer relevant except for:</p> <ul style="list-style-type: none"> - BG has taken over the Branch Judge role - Correction of a typo the earlier AGM was held in 2018 <p>Continued</p>	<p>BG</p>

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	Action
<p>5. Membership Secretary's Report (BG)</p> <p>Due to the pandemic membership has steadily fallen as a lot of recruitment takes place at beer festivals. The current CAMRA membership stands at 165,500, although 1000 members lapsed in June a further 688 joined up.</p> <p>The branch membership as of 30th June is 972 compared with our last AGM figure in April 2019 which was 1070! This trend has affected most branches.</p> <p>I took on the position of membership secretary in April this year, and after a few teething problems with the CAMRA website I managed to get access and send out a couple of newsletters. Our first official social meeting in August combined with GBBF at your local event at The Masons Arms Teddington, four new members turned up, this proves that people do read newsletters!</p> <p>My thanks go to former membership secretary Stewart Murray for his assistance in the handover and for his last 8 years in the post.</p> <p>Discussion:</p> <p>JA asked what the highest R&H Branch membership level had been, and we learned that it was just over 1000.</p> <p>RT advised that on 9 September 2021 the overall CAMRA membership stands at 165,547.</p> <p>Regarding BG's hopes to get the branch more active and bring in new members to the committee and general branch activities BG advised that he hopes to set up a stall in Church Street during and in conjunction with the Brewery Market promotion. CO suggested we consider some involvement in the forthcoming Twickenham Riverside function. BG will follow up</p>	
<p>6. Treasurer's Report (AP) and Approval of Accounts (AP)</p> <p>AP tabled:</p> <ul style="list-style-type: none"> - A summary of the R&H Branch 2019/20 accounts relating to the 2019 TBF - The R&H Branch 2019/20 Balance Sheet of 31/3/20 - The Statement of Branch Accounts 2020-2021 for the R&H Branch See Attachment 1 <p>The meeting members approved the accounts.</p> <p>The following observations were made:</p> <ul style="list-style-type: none"> - In the summary of the R&H Branch 2019/20 accounts relating to the 2019 TBF the transactions in the General Income and Expenditure Account cover miscellaneous expenditure for stationery and website charges. 	<p>BG</p> <p>BG</p>
<p>Continued</p>	

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<ul style="list-style-type: none"> - GS observed that in relation to the “Budget Note 3” CAMRA HQ should make the needed information available as and when required. - AP confirmed that the London Borough of Richmond upon Thames Council has refunded the £2,243.75 deposit for the 2021 TBF. This means that the R&H Branch has £3,557.30 in its bank account. The amount to be remitted to CARA HQ was discussed and it was agreed that £2,300 would be the appropriate amount for this remittance. This considers working capital and earmarked expenditure as well as no immediate future R&H Branch income without a TBF in 2021. - TD asked what might happen if and when a TBF is being set up when deposits and other expenditure is likely to be incurred. It was clarified that in this event the R&H Branch would need to seek CAMRA HQ approval and an input of funds. <p>The Treasurer’s Report (AP) and discussion was concluded by GS complimenting AP’s efficiency as Treasure and thanking him for his ongoing commitment</p>	AP
<p style="text-align: center;">7. Appointment of Examiner(s) of Accounts</p> <p>The approval of appointment of the “Examiner of Accounts” was discussed and it was agreed that Paul Manning would be reappointed. Proposed by AP and Seconded by IS.</p>	AP
<p style="text-align: center;">8. Nominations For and Election of Committee</p> <p>The following committee members were elected:</p> <ul style="list-style-type: none"> - <u>Chairman</u> - incumbent BG being willing to continue. Proposed by GG and seconded by IS. - <u>Secretary</u> - incumbent RH being willing to continue. Proposed by GG and seconded by IS. - <u>Treasurer</u> - incumbent AP being willing to continue. Proposed by CO and seconded by IS. - <u>Membership Secretary</u> - incumbent BG has held this post on a temporary basis. AP is willing to take over for the future. Proposed by CO and seconded by TD. - <u>Minutes Secretary</u> - incumbent RN being willing to continue. Proposed by RG and seconded by IS. - <u>Press and Publicity Officer</u> - incumbent JA being willing to continue. Proposed by RN and seconded by IS. - <u>Web Master</u> - incumbent GG being willing to continue. Proposed by RN and seconded by CO. <p>Other posts:</p> <ul style="list-style-type: none"> - JL is standing down as Clubs Officer - Committee Member - incumbent Philip Harrison has not been in touch. Post meeting note: BG contacted PH who is willing to continue as a committee member 	
<p>Continued</p>	

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<ul style="list-style-type: none"> - Pub Protection Officer - incumbent GG being willing to continue. Proposed by BG and seconded by AB-W. - Social Secretary – BG will take over this role. Proposed by AP and seconded by JA. 	
<p>This section of the meeting was concluded by GS complimenting RH’s performance in the role of Social Secretary and thanking him for his commitment.</p>	
<p>9. Cider Representative Report (Additional Agenda item)</p>	
<p>It has been fairly quiet on the cider front, I sent out emails to the members for nominations for cider pub of the year 2021 and did not receive one reply! So the Black Dog beer house which was our 2020 cider pub of the year is also our 2021 COTY the judging is taking place at the moment.</p>	
<p>The Sussex Arms, The Express Tavern and the William Webb Ellis, and Magpie and Crown continue to be our main outlets, with others in the summer season. It was suggested the The Tide End pub in Teddington be added to the list of “cider pubs”.</p>	
<p>CAMRA has recently redefined the definition of cider and perry!</p>	
<p>A new book that has just been published ‘Modern British Cider’ by Gabe Cook has just been published.</p>	
<p>GS alerted us to the issues relating to cider and that some branches are seeking a consistent approach. BG to be aware.</p>	BG
<p><u>General</u></p>	
<p>The following bullet points summarise the remainder of the discussions:</p>	
<ul style="list-style-type: none"> • GG has maintained the Pub Database and the Branch Website as far as possible during the pandemic. GG advised that there have been many pandemic driven changes and that he expects this to eventually settle down. GG will continue to track this. BG and GS thanked GG for his effort. 	GG
<ul style="list-style-type: none"> • BG added that all members should provide pub related feedback to GG. 	ALL
<ul style="list-style-type: none"> • GS suggested that the area Pub Contact role be continued. CO responded that in the past this has been linked to the distributors of London Drinker. BG proposed that this should be discussed at the next R&H Branch meeting 	BG
<ul style="list-style-type: none"> • TD mentioned that due to all the issues arising during the pandemic very little “campaigning” has been possible. He added that it seems that the sector is fairly resilient whilst prices are rising in an attempt to regain viability. This may become critical in 2022. 	
<p>Continued</p>	

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<ul style="list-style-type: none"> • BG opined that it may take years for the sector to settle down. • The following are brewery updates: Jawbone – CO told us that only a wide range canned beer is being produced with key keg expanding. This is a one-man operation which has produced 70,000 cans since January. A porter is planned. The tap room will open next month. Jawbone will be participating in local events with some links to charities. Once there are enough outlet sites cask beer is planned. Eel Pie – JL said that brewing has been resumed. Twickenham Fine Ales – JA advised that this brewery has carried on steadily at 50 to 60% of pre-Covid capacity. Key keg is being produced in cans. Reunion – GG said this brewery in Feltham has closed. 	
<ul style="list-style-type: none"> • Tiny Vessel – AP mentioned that not much is going on at this brewery. AP will visit Ivo Penev about the social and certificate presentation arranged for the 28th of October • Fullers/Asahi – CO is managing to keep in touch and to ascertain what the new structures and market strategies will be. 	AP
<ul style="list-style-type: none"> • CO said that in the R&H Branch area pub preservation has not been too much of an issue. CO continues to liaise with the appropriate local groups/bodies. • IS raised the possibility of holding TBF in conjunction with another branch such as Kingston and Leatherhead - which has a BF planned for May 2021 and which has a venue. RT said that CAMRA requires a single branch to lead a BF and to manage all the financial issues such that profits cannot be shared with a supporting branch. It is evident that the Kingston branch needs manning help to set up and run their festival. BG plans to think about this and that he may discuss this with Kingston branch - essentially whether R&H Branch people resources might be able to help. JL will advise BG when the next Kingston and Leatherhead Committee meeting will be held. 	CO
<ul style="list-style-type: none"> • BG said that we need to establish a new approach for future TBF's – ideas?? 	JL/BG
<ul style="list-style-type: none"> • TD suggested we arrange a pub crawl social soon. 	ALL
<ul style="list-style-type: none"> • RM mentioned that he had recently been in contact with the Feltham History Society and wondered whether we knew about the forth coming White Cross Music festival – these might provide a platform to promote our Branch. He also suggested participation in the Kingston University “freshers” events. [Note: Kingston University is not in R&H area (but St. Mary’s is)] 	BG
<ul style="list-style-type: none"> • DS said that he would like to be more involved in volunteering at festivals. BG to note. 	BG
<p>Continued</p>	

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<ul style="list-style-type: none">• AP raised the subject of London Drinker which has not been published since January 2020. He understands that a new paper edition might be published in December 2021. RT confirmed this but it is dependent on being self-financing. AP will send a branch email to seek volunteer distributors. It will also be necessary to ensure that the pubs are willing to distribute them. <p>Prepared by: RN</p> <p>28 September 2021</p>	<p>Action</p> <p>AP</p>
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Attachment 1 Treasurer's Input

- 1. Summary of the R&H Branch 2019/20 accounts relating to the 2019 TBF**
- 2. R&H Branch 2019/20 Balance Sheet of 31/3/20**
- 3. Statement of Branch Accounts 2020-2021 for the R&H Branch**

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Attachment 1

CAMRA RICHMOND & HOUNSLOW BRANCH ACCOUNTS 2019/20 - SUMMARY

Date 31/03/20

TWICKENHAM BEER FESTIVAL 2019 - ACCOUNT

Item	Income	Expenditure	Surplus	Budget			*	Compare budget
				Income	Expenditure	Surplus		
Draught Beer	£17,855.10	£9,151.01	£8,704.09	23,556.00	10,175.00	13,381.00	1.	(£4,676.91)
Cider	£2,308.87	£1,191.20	£1,117.67	3,029.00	1,262.00	1,767.00		(£649.33)
Products	£562.99	£377.85	£185.14	560.00	450.00	110.00		£75.14
Membership	£62.00	£62.00	£0.00	0.00	0.00	0.00		£0.00
Glasses	£1,686.00	£1,633.20	£52.80	2,340.00	1,267.00	1,073.00	2.	(£1,020.20)
Admissions	£2,515.00		£2,515.00	3,540.00		3,540.00		(£1,025.00)
Hall Hire		£8,159.10	(£8,159.10)		8,159.00	(8,159.00)		(£0.10)
Printing & Publicity (incl advertising income)	£1,600.00	£1,144.97	£455.03	1,575.00	1,275.00	300.00		£155.03
Site Expenses		£2,187.44	(£2,187.44)		2,025.00	(2,025.00)		(£162.44)
Sundries		£61.19	(£61.19)		105.00	(105.00)		£43.81
Transport		£1,374.66	(£1,374.66)		590.00	(590.00)	3.	(£784.66)
Door Security		£229.65	(£229.65)		200.00	(200.00)		(£29.65)
Contingency		£0.00	£0.00		200.00	(200.00)		£200.00
Other Advertising (glasses)	£400.00		£400.00	400.00		400.00		£0.00
Charity Bins (cash & tokens)	£549.50	£549.50	£0.00	0.00	0.00			
Other Income	£400.00		£400.00	400.00		400.00		£0.00
TOTALS	£27,939.46	£26,121.77		35,400.00	25,708.00			(£7,874.31)
SURPLUS ON 2019 FESTIVAL			£1,817.69	Surplus		9,692.00		(£7,874.31)
Adjustments to 2018 account			£215.00					
Gross Surplus on Festival Trading			£2,032.69					

Budget Notes:

- Beer expenditure includes £360 for staff beer (Budget cost of beer for sale - £9,815)
- Budget cost for glasses was wrongly transcribed from 2018. It should have been £1,627 (Error picked up in beer pricing exercise)
- Owing to a lack of information the cost of St Albans transport was estimated at £250. The actual was £1,056 (£816 shortfall in budget)

Dispersals:		
To CAMRA Central Funds		£3,700.00
Allowance for staff outing		£300.00
Total Dispersals		£4,000.00

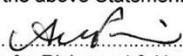
Net Surplus/(Deficit) on Beer Festival	(£1,967.31)
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GENERAL INCOME & EXPENDITURE ACCOUNT

	Income	Expenditure	Surplus/(deficit)
Summary of transactions	£0.00	£31.46	(£31.46)

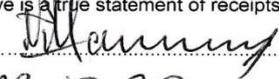
Overall surplus/(deficit) on year (to date)	(£1,998.77)
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I confirm the above Statement of Accounts for Richmond & Hounslow Branch 2019/20

Signed  Treasurer
Treasurer for Richmond & Hounslow Branch of the Campaign for Real Ale

Date: 01/04/2020

I have verified the existing balance as at and have examined the books and vouchers for the period ending at that date.
The above is a true statement of receipts, payments and bank balance.

Signed  Branch Financial Referee

Date: 29-10-20

Notes:

- Sundries includes staffing and general administrative expenses.
- Site expenses covers public liability insurance and hire of tills, scaffolding and secure storage cabin together with site materials (floor covering, cooling jackets etc.).
- Cost of SIA door security allowed for but CAMRA in house volunteers used
- The overall deficit on the year reflects the reduction in unallocated cash assets to approx. £1,000 in accordance with CAMRA's Internal Policy Document.

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ATTACHMENT 2

CAMRA RICHMOND & HOUNSLOW BRANCH
ACCOUNTS 2020 - 21

Date 18/08/21

BALANCE SHEET			
ASSETS AT 31/03/20		ASSETS AT 31/03/21	
BANK ACCOUNT:	£1,313.55	BANK ACCOUNT:	£1,313.55
CASH IN HAND:	£45.68	CASH IN HAND:	£45.68
Sub-Total	£1,359.23	Sub-Total	£1,359.23
DEPOSIT with LBRuT: Hall Hire 2020 (vcr 19/03)	£2,243.75	DEPOSIT with LBRuT: Hall Hire 2020 (vcr 19/03)	£2,243.75
PLUS DEBTORS:		PLUS DEBTORS:	
Advertisers:	£0.00	Advertisers:	£0.00
LESS CREDITORS / ALLOWANCES:		LESS CREDITORS / ALLOWANCES:	
Allowance for workers' outing Invoices anticipated:	(£300.00) £0.00	Allowance for workers' outing Invoices anticipated:	(£300.00) £0.00
TOTAL	£3,302.98		
Subtract net deficit for period	£0.00		
TOTAL	£3,302.98	TOTAL	£3,302.98

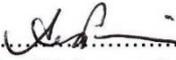
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ATTACHMENT 3

**CAMRA RICHMOND & HOUNSLOW BRANCH
STATEMENT OF BRANCH ACCOUNTS
2020 - 2021**

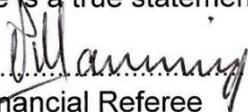
TREASURER'S STATEMENT

Owing to the lack of Branch activity caused by the Coronavirus pandemic, no business was transacted during the branch financial year 2020-2021. This is shown by the attached balance sheet which shows identical figures for the year start and end.

Signed 
Treasurer for Richmond & Hounslow Branch of the Campaign for Real Ale

Date: 02/09/2021

I have verified the existing balance as at and have examined the books and vouchers for the period ending at that date. The above is a true statement of receipts, payments and bank balance.

Signed 
Branch Financial Referee

Date: 2/9/21